



AGSI

Association of Garda Sergeants and Inspectors
Cumann Sairsintí agus Cigirí de'n Gharda Síochána

General Secretary Advert

The objectives of the Association of Garda Sergeants and Inspectors (AGSI) shall be to organise in one Association all Garda Síochána sergeants and inspectors, and to protect and promote the interests of its members and in particular to secure improvements in conditions of service, remuneration, training, equipment and accommodation.

We are now looking to hire a General Secretary to support the National Executive in delivering the strategic aims of the Association by advocating for and representing the membership at various levels including Garda Management, Government and a variety of other State Agencies and sub-committees.

The successful candidate will be a member of the AGSI and will be appointed by, and report to, the National Executive of AGSI.

Role Responsibilities:

The General Secretary shall:

- (i) conduct the business of the Association in accordance with the Constitution, the decisions of the Annual and Special Delegate Conferences, and the directions of the National Executive.
- (ii) be responsible for the day-to-day supervision and the running of the office of the Secretariat at the Association's Headquarters and for the deployment and management of the staff therein.
- (iii) Safeguard the representation and promotion of the interests and welfare of the AGSI membership.
- (iv) Develop productive and collaborative relationships across the key stakeholders at local and national levels on matters affecting the AGSI membership.

(v) Lead the delivery of communications both internally with the membership and externally with key stakeholders to optimise the attainment of the organisation's strategic aims.

(vi) Manage campaigns and initiatives and lead the development and implementation of relevant events and public relations activity.

(vii) Generate strong team morale, cooperation and participation throughout the organisation.

Candidate Criteria:

- The successful candidate will be a member of the AGSI , and be capable of conducting the business of the AGSI in accordance with the organisation's Constitution, Delegate Conference decisions and the directions of the National Executive.
- Have a proven high level of management and organisational skills with the ability to lead and motivate the membership.
- Have a strong track record of delivery of results, with a record of proven achievement to date in leveraging significant change.
- Have excellent communication, networking and influencing skills demonstrated at a senior level
- Have the ability to represent the organisation credibly and authoritatively in its dealings with internal and external stakeholders.
- Have a proven track record of excellent judgement and decision making.

It is advisable to download a copy of the job description by visiting www.agsi.ie

Email application [CV and cover letter] to applications@agsi.ie

Closing date for receipt of applications is 5pm, Friday the 2nd of August.

Note *If shortlisted, candidates will be contacted by email and must be available for interview during the week of 12th to 16th of August.

The AGSI is an equal opportunities employer and welcomes applications from all suitably qualified people.